

HONORS IN ACTION PROJECT PLANNING AND REFLECTION MODEL

This worksheet is designed to complement an Honors in Action Journal (see page 5 of the 2010/2011 Honors Program Guide) and to prepare the chapter to submit Hallmark Awards entries.



**The Phi Theta Kappa Experience:
Honoring Scholars,
Building Servant Leaders**

ISSUE

What issue and/or study question of the current Honors Study Topic did you select?

Why did you select this issue?

RESEARCH SOURCES

What academic publications and experts will you consult? (A minimum of 8 is recommended.) Write a brief description of each source in your journal.

What needs did you discover through your research? How did your investigation lead to ideas for an Honors in Action Project?

THE BASICS

Project Title? _____

Where and when will the project take place?

Who is your targeted audience?

With whom will you collaborate?

Will you form committees? If so, describe them.

Have appropriate permissions been attained? Y or N (List steps taken in your Honors in Action Journal)

Describe the leadership roles and actions this project will require.

What specifically will you do to develop the leadership skills and capacity of chapter members and others?

What is the action (Service) component of this project? (Action can also include advocacy.)

How will the chapter publicize the project?

RESOURCES

Estimated funds required for the completion of this project: \$ _____

Itemized Budget:

_____	_____
_____	_____
_____	_____
_____	_____

What resources are needed? How will they be acquired?

GOALS

List the specific project goals.

How did you determine your goals?

Which Five Star Chapter Development Plan requirements does this project satisfy?

IMPACT *(Include participants' quotes and more detailed outcomes in your Honors in Action Journal.)*

What specific quantitative and qualitative outcomes resulted from your work on this project?

What impact did the Honors in Action Project have on your ...

Chapter:

College:

Community:

Region and/or Beyond the Region:

FUTURE IMPLICATIONS

What is left undone? What opportunities remain for the future?

What recommendations do you have as a result of the lessons learned?



PHI THETA KAPPA
HONOR SOCIETY

Visit www.ptk.org/honors/guide for more information on Honors in Action.