

Phi Theta Kappa International Honor Society

Alpha Nu Omega Chapter

Harrisburg Area Community College, One HACC Drive, Harrisburg, PA 17110

General Meeting Minutes

April 26, 2009

Attendees: **29 voting members**, **Susan Lyddy**, President; **Benjamin Hash**, Vice President; **Koren Paulson**, Recording Secretary; **Michelle Ressler**, PR Secretary; **Erin Tieman**, Treasurer; **Dean Thaddeus Sampson**, Founding Chapter Advisor; **Kim Grundon**, Chapter Assistant; **Pamela Glindeman**, Lebanon Advisor; **Patricia Collamer**, York Advisor **Jennifer St. Pierre**, Lancaster Advisor

Absentees: **David Bailey**, Gettysburg Advisor.

I. Opening Activities

- A. The meeting was called to order at 2:15 p.m. by President Lyddy after fellowship was shared by the membership.
- B. The Society's anthem was sung by all in attendance.
- C. Members in attendance greeted each other with a Kappan hug.

II. Action Items

- A. Minutes from the March 8, 2009 meeting were reviewed and approved upon a 1st and 2nd motion that carried with no discussion. Minutes were approved with a unanimous vote.
- B. A motion was passed to reimburse PR Secretary Ressler for the costs of attending Regional Convention. PR Secretary Ressler's contribution resulted in the Chapter winning \$150 stipend. Discussion ensued over making better plans in the future. The vote to reimburse PR Secretary Ressler was unanimous.
- C. President Lyddy asked for a motion to approve the purchase of three DVDs of the Spring Induction. Since the Chapter inducted a record number of members, a copy of the ceremony will be given to Ron Young, Dr. Kabaji, and one will be sent to International Headquarters. The cost to be approved is \$30. The motion was carried after a 1st and 2nd motion. The vote was unanimous after no discussion.
- D. Regional Officer's Academy and Honors Institute (OAH) will be held in Westminster, Maryland on June 12-14. A motion was passed to approve the funds to send officers and one advisor. The cost for a student is \$140 and \$155 for an advisor. PR Secretary Ressler pointed out that the information learned there will be brought back to the chapter. The Honor Study Topic will be discussed in depth and voting will be held for Regional President. The vote to send as many officers as allowed by the budget was passed with a unanimous vote.
- E. A motion to approve attending International Honors Institute by as many officers as allowed by the budget was passed with a 1st and 2nd motion. The conference will be held in Richmond, Virginia June 22-26. Cost to attend is \$875 which includes meals, lodging and information sessions. A member questioned if this was specifically for an officer or if anyone was eligible to attend. President Lyddy pointed out that generally only one officer attends this conference. It was asked that "as budget allows" be clarified. Dean Sampson amended this by stating that "no more than two". He would prefer two officers and one advisor attend. Motion to approve no more than two officers and one advisor as allowed by the budget was approved with a unanimous vote after much discussion.
- F. Jennifer Knee moved to amend the motion of sending officers to OAH. Motion to send up to three officers and one advisor was passed after a unanimous vote.
- G. A motion was passed to approve the expenditure of funds over the summer months by the Executive Board. The board needs the approval to spend needed funds without waiting for the general membership approval in August. Discussion ensued regarding the budget starting at a zero balance as of July 1, 2009 when released from SGA. Dean Sampson pointed out that money remaining in the budget prior to the end of the fiscal year is used to purchase graduation regalia, cap and gowns worn at Induction ceremonies. Any remaining funds are then placed into the Membership Assistance fund. The vote to pass was unanimous.
- H. Nominations for Executive Board continue. Christopher Smith was removed from his nomination due to not being a member at the time of his initial nomination. The following nominees were added to the existing nominees: Stephanie Stepansky was nominated to run for Chapter President; Bradley Roller was nominated to run for Vice President; Catherine Fultz was nominated to run for Recording Secretary; and Christopher Smith

was nominated to run for Treasurer. Approval to close the nominations was passed after a 1st and 2nd motion and a unanimous vote.

I. Election of the 2009-2010 Executive Board. The following nominees received the majority vote:

1. Chapter President
 - a. Susan Lyddy
2. Vice President
 - a. Jennifer Knee
3. Recording Secretary
 - a. Koren Paulson
4. Public Relations Secretary
 - a. DiAnna Bryant
5. Treasurer
 - a. Christopher Smith
 - b. Motion to approve by acclamation was approved upon a 1st and 2nd motion and a unanimous vote.

III. Information Items

A. Reports from Officers

1. President Lyddy
 - a. Update from International Convention – The theme for this year was “Leading the Way”.
 - 3405 members were in attendance at the opening ceremonies and 512 Chapters were represented.
 - The Convention Gavel was presented to Kip Johnson, chairman of Phi Theta Kappa.
 - Rod Risley, Executive director of Phi Theta Kappa received the 2009 Distinctive Alumnus award.
 - PR Secretary Ressler carried the Pennsylvania state flag.
 - Educational forums included:
 - Honors In Action – ways to highlight Hallmarks and utilize the honor study topic were discussed,
 - Hallmark Awards: Celebrating Chapter Excellence – included tips for winning entries and useful resources.
 - Planning/Hosting a Regional Meeting – tips on planning and budgeting were the focus.
 - Chapter/Grow Your Alumni Association
 - Rod Risley delivered the keynote address, “Our Mission is Your Mission”.
 - b. The registration form for OAH is available on Middle States website.
 - c. Middle States hosts Hershey Park Day
2. Recording Secretary – Koren Paulson
 - To date the membership has submitted a total of 439.75 service hours. If the Chapter were to get paid the federal minimum wage, we would have received \$3,144.21 for the efforts.
3. Treasurer – Erin Tieman
 - a. Sales from the Spring fundraiser totaled \$12,686.50. The top sales person was Linda Jones from the Lebanon campus.
 - b. Flower fundraisers are due in Dean Sampson’s office by Thursday, April 30, 2009.
 - c. Graduation regalia will be available in the lobby following the meeting and also at graduation.
4. Chapter Advisor – Dean Sampson
 - a. Commends the officers for a successful year and Erin Tieman’s many positions with the chapter.
 - b. Expressed a desire to have a member from the Chapter to consider running for International President. Anyone that may be interested and will be with the chapter for the next year should contact Dean Sampson to begin preparing.

IV. General announcements

A. Concerns from the Membership

- No concerns were discussed.

B. President Lyddy tabled the remainder of the agenda until the August meeting.

V. Closing Activities

- A. Meeting was adjourned at 4:39 p.m. without a motion.
- B. The meeting was closed with the Alpha Nu Omega cheer.