

**PHI THETA KAPPA HONOR SOCIETY**  
**ALPHA NU OMEGA CHAPTER**

Harrisburg Area Community College, One HACC Drive, Harrisburg, Pa. 17110

Executive Meeting  
Sunday, August 30, 2009

Attendees: **Susan Lyddy**, President; **Jennifer Knee**, Vice President; **DiAnna Bryant**, PR Secretary; **Christopher Smith**, Treasurer; **Dean Thaddeus Sampson**, Founding Chapter Advisor; **Patricia Collamer**, York co-Advisor; **Jennifer St. Pierre**, Lancaster Advisor; **Wendy Brubaker**, Gettysburg Co-Advisor; **Michelle Gandy**, Harrisburg co-liaison; **Rachel Smith**, Harrisburg co-liaison; **Bradley Roller**, Member, Ceremony Chair; **Valorie Rosi**, member ex officio; **Gary Aller**, Alumni ex officio.

Absentees: **Dr. Brett Stumphy**, Lebanon co-Advisor, **Dr. Peter Oscsodal**, York co-Advisor; **David Bailey**, Gettysburg co-Advisor; **Stacey Miller**, Gettysburg liaison; **Melanie Kramer**, Lebanon co-liaison; **Jennifer Van Ormer**, York co-liaison; **Mina Martin**, Lebanon liaison; **Pamela Glindeman**, Lebanon co-Advisor; **Mary Nickle**, Lancaster liaison.

I. Opening Activities

- A. Fellowship amongst attendees began at 11:00 a.m.
- B. President Lyddy called the Executive Planning meeting to order at 11:45 a.m.

II. Action Items

- A. Approval of minutes from August 16, 2009 Executive Planning meeting.
  - A motion was made to approve the minutes from the August 16, 2009 Executive Planning meeting; seconded, motion carried.
- B. Approval of 2009-2010 Committee Chair Descriptions.
  - 1. Motion was made to remove from the table the approval of 2009-2010 Committee Chair Descriptions; seconded, motion carried.
  - 2. Discussion:
    - a. Ad Hoc Committee: President Lyddy read through updated description.
      - Dean Sampson advised that “Maintain effective interpersonal communication skills” should marquee the beginning of all committee chair duty descriptions.
      - Discussion included wording changes to description.
    - b. Arts Committee: President Lyddy read through updated description.
      - Dean Sampson advised to add other duties as requested by Arts Administration.
      - Discussion included wording changes to description.
    - c. Ceremony: President Lyddy read through updated descriptions.
      - Discussion included wording changes to descriptions.
      - Attendance at Nursing Pinning Ceremony was discussed.

- Induction: Dean Sampson advised to add wording regarding proper dress attire. Changes were made to reflect number of volunteers, arrival times, e-mails sent to Chapter Advisor, and duties.
  - Orientation: Changes were made to ways/means duties, packets, necessary items for display, treasury duties regarding cash box and duties.
  - Commencement: Questions and changes were made regarding banner carriers, contact information, and duties.
- d. Fellowship: Minor changes were made.
3. Motion to table the approval of the 2009-2010 Committee Chair Descriptions was passed with no opposition.

C. Approval to attend the Pennsylvania, New Jersey or Maryland/Delaware Leadership Conference.

1. A motion was made to approve the Pennsylvania State Leadership Conference; seconded.
2. Discussion:
  - The Pennsylvania State Leadership Conference is scheduled from Friday, October 9 through Saturday, October 10, 2009, hosted by Alpha Kappa Delta Chapter at Clarion University, Northwest, Pennsylvania. Conference ends at 3:00 p.m. on Saturday. Registration is \$25.00 per person. Hotel rates range from \$54.00 to \$95.00 per room.
  - Question raised regarding the number of Alpha Nu Omega members Chapter will pay for, and if members can pay their own way. President Lyddy advised that Chapter will send Officers and Advisors.
  - Dean Sampson advised attendance at only one conference only. Pennsylvania conference is of a benefit to Chapter because of the interaction with International President. No information has been released regarding New Jersey or Maryland/Delaware conference.
  - September 15<sup>th</sup> is deadline to register for Pennsylvania conference.
  - President Lyddy polled attendees interested in attending Pennsylvania conference.
  - President Lyddy will present approval to membership at general meeting.
3. Motion was made and passed with no opposition to request of the membership approval of attendance at the Pennsylvania State Leadership Conference.
  - President Lyddy stated she would not request approval from the membership to attend the New Jersey or Maryland/Delaware State Leadership Conferences, and they will be removed from the agenda.

III. Information Items

A. Project Updates.

1. Operation Green – No update.
2. Relay For Life: Committee Chair researching starting a team versus hosting a Relay For Life on campus.
3. American Foundation for Children with AIDS: No Committee chair at present.
4. Navajo Assistance: In the process of organizing a school supply collection.

5. Lyme Disease – no updates.
  6. Domestic Violence Project/Fundraiser: Confirming date for speaker for general meeting.
- B. Reports from Officers
1. President - Susan Lyddy
    - a. Membership invitations have been sent out to 2,218 eligible students
      - o Dean Sampson suggested planning for approximately 275 inductees.
      - o President Lyddy suggested gift for speaker be given at induction versus banquet. The first speaker is Jim Hamilton from Penn State Mt. Alto. Wendy Brubaker suggested a “reusable” gift is appropriate. Dean Sampson suggested the gift have Phi Theta Kappa emblem on it.
    - b. H1N1: Due to H1N1 virus, there will be no hugs or personal contact at general meetings.

\*\* Due to time constraints, President Lyddy tabled the remainder of the agenda.

VI. Adjournment

- A. Motion to adjourn was moved and seconded. Vote to adjourn was unanimous.
- B. President Lyddy adjourned the meeting at 1:39 p.m.

Respectfully submitted by: Valorie H. Rosi, Member ex officio