

PHI THETA KAPPA HONOR SOCIETY
ALPHA NU OMEGA CHAPTER

Harrisburg Area Community College, One HACC Drive, Harrisburg, Pa. 17110

General Meeting Minutes
Sunday, August 30, 2009

Attendees: **12 voting members, Susan Lyddy**, President; **Jennifer Knee**, Vice President; **DiAnna Bryant**, PR Secretary; **Christopher Smith**, Treasurer; **Dean Thaddeus Sampson**, Founding Chapter Advisor; **Patricia Collamer**, York co-Advisor; **Jennifer St. Pierre**, Lancaster Advisor; **Wendy Brubaker**, Gettysburg Co-Advisor; **Michelle Gandy**, Harrisburg co-liaison; **Rachel Smith**, Harrisburg co-liaison; **Melanie Kramer**, Lebanon co-liaison; **Bradley Roller**, Member, Ceremony Chair; **Shawna Ford**, Executive Assistant; **Valorie Rosi**, member ex officio; **Gary Aller**, Alumni ex officio.

Absentees: **Dr. Brett Stumphy**, Lebanon co-Advisor, **Dr. Peter Ocsodal**, York co-Advisor; **David Bailey**, Gettysburg co-Advisor; **Stacey Miller**, Gettysburg liaison; **Jennifer Van Ormer**, York co-liaison; **Vania Hardy**, Lebanon liaison; **Pamela Glindeman**, Lebanon co-Advisor; **Mary Nickle**, Lancaster liaison.

I. Opening Activities

- A. Fellowship amongst attendees began at 2:00 p.m.
- B. President Lyddy called the general meeting of the Alpha Nu Omega Chapter of Phi Theta Kappa to order at 2:02 p.m.
- C. The Society's anthem was sung by all in attendance.
- D. Members in attendance greeted each other. Due to the H1N1 virus, hugging and all physical contact is currently suspended until further notice. Members were encouraged to greet their neighbors.

II. Action Items

- A. Minutes from the general meeting of April 26, 2009 were reviewed.
 - Motion for approval were moved and seconded.
 - Discussion: Dean Sampson advised that the results of the 2009/2010 Executive Board voting results should be stricken from the public record.
 - Minutes were approved with a unanimous vote.
- B. A motion was made to approve hosting the 2011 Regional Convention; seconded.
 - Middle States Region would assist in hosting event planned for February 2011. Planning includes educational seminars, entertainment, meals, and lodging. Ad Hoc Committee will be created. Majority planned by Fall of 2010. Dean Sampson stated some details have already been implemented. Participation expected to be around 250 attendees. No idea of costs and any profits will go to our Chapter.
 - Motion approved unanimously.

- C. A motion was made to approve to allot \$500.00 for Harrisburg Campus utilization; seconded.
- Harrisburg Campus does not have a separate budget from SGA. Currently any funds must be requested from Chapter budget for campus events.
 - Treasurer Smith advised that large part of Chapter budget already comes from Harrisburg campus SGA. All expenditures must be approved by campus membership approval.
 - Dean Sampson advised that Chapter fundraisers more than sufficiently pay for expenditures.
 - Motion approved unanimously.

- D. A motion was made to approve attendance at the Pennsylvania State Leadership Conference; seconded.
- President Lyddy announced the Pennsylvania State Leadership Conference is being held at Clarion University, Northwestern, Pennsylvania. Registration is \$25.00 per person, meals are included. Additional cost of hotel and travel. A request was made to send up to five officers and one advisor to conference at a cost of approximately \$700. Any member may attend at their own expense. Information may be obtained at www.ptkms.org.
 - Motion approved unanimously.

- E. A motion was made to open nominations for the Recording Secretary vacancy; seconded.
- President Lyddy reviewed all duties of Recording Secretary.
 - A nomination was made to consider Shawna Ford for position; nomination accepted.
 - No other nominations made.
 - A motion for approval to close the nominations was made; seconded. Motion approved unanimously without discussion.

A motion was made to approve Shawna Ford for position of Recording Secretary by acclamation; seconded. Motion approved unanimously. President Lyddy abstained.

- Shawna Ford was officially sworn in to the office of Recording Secretary, Executive Officer of Alpha Nu Omega Chapter of Phi Theta Kappa.

- F. A motion was made to approve \$500 for an additional fundraiser spanning two days, September 29th and October 1st; seconded.
- Dean Sampson questioned the previously approved \$500 for this event. President Lyddy stated this is a Chapter fundraiser, not a Campus fundraiser.
 - Rachel Smith stated we need more volunteers.
 - Fundraiser is suggested for all campuses on the same day college-wide.
 - It was suggested to raise approval to \$1,500; \$300 per campus.

A motion was made to approve amount from \$500 to \$1,500 for an additional fundraiser; seconded. Motion approved unanimously. Bradley Roller abstained.

- PR Secretary Bryant raised timeframe concerns college-wide. Wendy Brubaker raised concerns regarding timing. President Lyddy stated the importance of solidarity as a Chapter as the reasoning behind the event occurring on the same day college-wide. Dates and products were discussed. President Lyddy suggested the Friday before Induction. Treasurer Smith raised questions regarding other campus' concerns and stressed the importance of unifying all campuses.

- Motion to allot \$1,500; \$300 per campus was approved unanimously. Bradley Roller abstained.

III. Informational Items

A. Reports from Officers

1. President - Susan Lyddy

- President Lyddy introduced the 2009/2010 Alpha Nu Omega Officer Board.
- Newsletters should have been received. To date, some members have not yet received the newsletter. The newsletter can be found on the Chapter website.
- Executive Council has been involved in summer planning meetings. Guest speakers are being arranged to speak at general meetings.
- Members of Executive Council attended Middle States Region OAH. The Honors Study Topic was discussed.
- Treasurer Smith, President Lyddy and Prof. St. Pierre attended International Honors Institute in Richmond, Virginia. Presentations are planned for future meetings.
- Scholarship information is available on the table outside.
- The Chairman of the Board of Directors received a thank you gift at Banquet. Thereafter the Chairman of the Board sent Alpha Nu Omega a thank you card, which is available if anyone wants to read it.

2. Vice President – Jennifer Knee

- Ceremony Chair – Bradley Roller: Orientation will be on Sunday, September 20th. We need volunteers most of the day. Volunteers should arrive at 9:00 a.m. Orientation will begin at 2:00 p.m. Afterwards we will need assistance cleaning up. Please contact Bradley. Vice President Knee reiterated the importance of volunteers for a successful program. Dean Sampson also mentioned both Orientation and Induction and the service points a member can accrue.
- Arts – The first performance is Sunday, October 18th at 2:00 and 4:30. Volunteers are needed for this event. Michelle Gandy is the Chairperson.
- WITF – All the dates are listed on the website. To volunteer, e-mail Mina Martin.
- Hallmark and Fellowship Committees – Need Chairpersons. If interested in becoming a chairperson or need further information, contact Jennifer Knee.
- Navajo Assistance Fund – Rachel Smith is Chairperson. A school supply collection is being organized.
- AFCA – Need Chairperson. Anyone interested, please contact either Jennifer Knee or DiAnna Bryant.
- Domestic Violence – In the process of confirming a date for a speaker at one of our general meetings. Through International's Service Project, this would be our scholarship project.
- Lyme Disease – In the process of beginning a Lyme disease project; however, no updates. The program is slated for the springtime.
- Relay for Life – An event is being worked on.
- Operation Green – No report at this time.

- Wall-E Project – Need volunteers for Saturday, September 12th from 11:00 a.m. to 4:00 p.m. at the Lancaster Campus.
 - President Lyddy reiterated the importance of being a Committee Chair and contacting Vice President Knee to volunteer.
3. Recording Secretary – As reported by President Lyddy
- The Chapter has received 137.25 volunteer hours, which equates to 274.5 points. The College is 38.75 hours or 77.5 points; Community is 529 hours or 1,058 points. If paid at the Federal minimum wage of \$7.15 per hour times 705 hours, the Chapter would have received \$5,040.75 worth of volunteer work. Upon bringing service points up to date, numbers will increase.
4. PR Secretary – DiAnna Bryant
- The newsletter has been sent out. Some members did not receive a copy. A copy is available on the website.
 - The website chair is in the process of updating and redesigning the website.
 - Yearbook and Photography: In need of Chairpersons. Contact PR Secretary Bryant if interested.
5. Treasurer – Christopher Smith
- Current balance, including fundraiser is \$12,972.50. A bill from last year had to be paid in addition to two small purchases from the Executive Board.
 - The Great American Fundraiser has informed us we owe funds for taxes that were not collected on magazine sales.
 - Our most recent fundraiser we requested \$400. Sales added up to \$861.00 with a profit of \$461 that went back into the general fund.
- B. Report from Alumni – Gary Aller
- An Alumni trip is planned for November – details to follow.
- C. Report from Chapter Advisor – Dean Sampson
- Orientation and Induction are coming up.
 - The summer workshops were outstanding.
 - There is a meeting on September 16th with the College President Baehre, Dean Sampson, President Lyddy and Vice President Knee.
 - Dean Sampson discussed the importance of stepping up and assuming leadership positions.
 - The trophy display case was awarded to us from College President Baehre as recognition of appreciation to Phi Theta Kappa's voluntary contributions to the college.
- D. Report from Campuses
1. Gettysburg – Wendy Brubaker
- Construction of the campus completed. Phi Theta Kappans assisted in college opening.
 - There's a Student Life Fair the 1st of September; Phi Theta Kappa will have an informational table.
 - The Phi Theta Kappa informational bulletin board is completed. Information is also presented on classroom TV system. Still working on a test communication system

through the Hawk e-mail or personal e-mail, and awaiting current list of enrolled students.

- New Gettysburg co-liaison is Caitlyn Palmer.

2. Harrisburg – Rachel Smith

- Two campus meetings are scheduled; September 8th at 4:30 p.m. and September 11th at 8:30 a.m. in Cooper 101.

3. Lancaster – Jennifer St. Pierre

- Meeting schedule is not finalized as of yet.
- Wall-E project is being worked on.
- For students wishing to promote their own intellectual growth a new International program has been created, The Five Star Competitive Edge, which is based on research on the top 20 job skills. Some on-line course work is required, as well as assessments, and a journal component.
- Lancaster campus is looking for a Phi Theta Kappa member to be a representative of students on the appeal committee.
- A co-liaison for the Lancaster campus is still needed.

4. York – Patricia Collamer

- Meeting schedule and location is not finalized as of yet.
- Information regarding Phi Theta Kappa was provided at Student Orientation.
- Faculty has received information regarding Phi Theta Kappa.
- The informational bulletin board is complete.

IV. New business:

- President Lyddy announced a brief Committee Chair meeting will be held after the general meeting.

A. Concerns from Membership

- Bradley Roller announced a Fall Free-For-All September 2nd, and suggested Phi Theta Kappa set up an informational table.

B. Attendance Raffle

V. Closing Activities

A. The meeting was adjourned at 4:09 p.m.

B. The meeting was closed with the Alpha Nu Omega cheer.

Respectfully submitted by: Valorie H. Rosi, Member ex officio