

***Phi Theta Kappa Honor Society***  
***Alpha Nu Omega Chapter***  
***Harrisburg Campus Meeting Minutes***

September 8, 2009

Attendees: **Rachel Smith**, Campus co-liaison; **Dean Thaddeus Sampson**, Founding Chapter Advisor; **Heather Reinhard**, **Christopher Smith**, **Susan Lyddy**, members

**I. Opening Activities**

- A. Rachel Smith called to order the Harrisburg Campus meeting at 4:42 p.m. on September 8, 2009 in Cooper 101.
- B. All attendees greeted each other and shared in fellowship.

**II. Information Items**

- A. Overview of Phi Theta Kappa  
Ms. Smith decided since all attendees were familiar with Phi Theta Kappa, she would not give an overview.
- B. Committees/Projects
  - 1. Wall-e
    - a) A movie viewing and presentations given by Richard Whiteford and Andrew Davis. Light refreshments will be served.
    - b) It is being held on Saturday, September 12, 2009 from 1:00 p.m. until 3:00 p.m.
  - 2. Orientation and Induction
    - a) Orientation is Sunday, September 20, 2009 at 2:00 p.m. Volunteers are to arrive by 9:00 a.m. to Arts 121. Volunteers are still needed. Lunch will be served to the volunteers.
    - b) Induction is Sunday, October 18, 2009 at 3:00 p.m. Volunteers are to arrive by 9:00 a.m. to Arts 121. Volunteers will be served lunch and are still needed.
  - 3. Arts Committee  
The first performance is “Seussical the Musical”. It will be on Sunday, October 18<sup>th</sup>. Volunteers are still needed.
  - 4. WITF  
Min Martin sent out an email with upcoming dates that WITF needs volunteers.
  - 5. Hallmark and Fellowship  
Both of these committees still need a Chair.
  - 6. Navajo Assistance Project
    - a) The group of students who attended this trip in May are exploring various ways the College and Phi Theta Kappa can assist. One of the ideas is to collect school supplies. Volunteers would be needed to decorate and setup

collection bins. They would also need to empty the collection bins and help sort through and pack them.

b) Another possibility is to host a benefit concert. Phi Theta Kappa members would volunteer at this event. The Chapter would not be hosting it.

7. American Foundation for Children with AIDS  
A chair is still needed for this committee.
8. Domestic Violence  
There will be a speaker at the upcoming General membership meeting this Sunday.
9. Lyme Disease  
This project is on hold until the Spring Campaign for Lyme Disease.
10. Relay for Life  
No updates at this time.
11. Operation Green  
No updates at this time.

### **III. New Business**

- A. Recording Secretary – Shawna Ford  
We have a new recording secretary.
- B. Request for recording secretary for campus meetings  
We need someone to record each campus meeting. If someone does not volunteer, than a volunteer will be assigned at each meeting.
- C. Budget - \$500
  1. Request funds for daily operations on the campus and awards/prizes  
A motion was made to approve funds for stationary, supplies, printing, flyers, prizes, etc. The motion was amended to include approval from Dean Sampson. The motion was seconded and passed.
  2. Request funds for Leadership Conference (\$50 total)  
A motion was made to approve the expenditure of \$50 to send Ms. Smith and Michelle Gandy to the PA State Leadership Conference on October 9, 2009 and October 10, 2009. It was seconded.  
During the discussion, it was decided to ask Ms. Gandy if she would like to attend either the Maryland/Delaware State Leadership Conference or the New Jersey State Leadership Conference to bring back different information.  
The motion was amended to approve the expenditure of \$50 to send Ms. Smith and Ms. Gandy to one Leadership Conference of their choice.  
The motion was seconded and passed.
- D. Service Point contest  
This contest would track all service performed by Campus members. The top contributors would be recognized. A copy of the service point forms would need to be given to **both** the Campus Liaisons and the Chapter Recording Secretary. This contest would be separate from the Chapter Recording Secretary's database.
- E. Fundraiser Chapter Fellowship Day  
A Chapter fundraiser fellowship event has been scheduled for September 29<sup>th</sup> and October 1<sup>st</sup>. We will be selling hot dogs, hamburgers, etc from 10:30 a.m. until 2:30 p.m. Volunteers are needed, please see Treasurer Smith.

In addition, we would like to have a Campus fundraiser on Friday, October 16<sup>th</sup> from 10:30 a.m. until 3:30 p.m.

1. Request \$300
    - a) A motion was made to approve the expenditure of \$300 to purchase necessary items for the Campus fundraiser on October 16<sup>th</sup>. It was seconded and passed.
  2. Need volunteers – for all three days.
- F. Update Harrisburg Campus webpage  
Ms. Smith asked for suggestions for our webpage on the Chapter website. Suggestions included a picture of the Carillon clock, nature trail, and maze; candid photos of members around campus (eating, volunteering, socializing, and studying); calendar of upcoming events and meetings; and the Phi Theta Kappa song playing in the background.
- G. Film Series  
Would like to hold a film series based on the International Honor Study Topic, *The Paradox of Affluence: Choices, Challenges, and Consequences*. We would host a film viewing and then have a moderated discussion afterwards. The moderator would be a member of faculty or staff.  
Dean Sampson stated that the Harrisburg library could request the movie if it is at another Campus library.  
Two dates were decided upon: October 7, 2009 and November 11, 2009. No movie will be shown in December.
- H. Upcoming Harrisburg Campus meeting dates/times
  1. The next Campus meeting is Friday, September 11, 2009 at 8:30 a.m. We will hold the meetings on the second Tuesday and Friday of each month. Since the second Tuesday in October is a holiday, the October meetings will be on Wednesday and Friday.
  2. A “meet and greet” will be held on October 20, 2009 at 4:30 p.m. for new and existing members. Light refreshments will be served. A motion was made for an expenditure of \$10 for a case of bottled water to be provided. It was seconded and passed.

#### **IV. Important Dates and Reminders**

- A. September 11 – Harrisburg Campus meeting at 8:30 a.m. in Cooper 101
- B. September 12 – Wall-e project (Lancaster Campus)
- C. September 13 – General meeting at 2:00 p.m. in Whitaker 214
- D. September 20 – Fall Orientation
- E. October 10 – PA State Leadership Conference, Clarion University, Venango Campus
- F. October 11 – General meeting at 2:00 p.m. in Whitaker 214
- G. October 18 – Fall Induction
- H. October 18 – Seussical (2:00 p.m. and 4:30 p.m. in Rose Lehrman Arts Center)
- I. October 30 – Alumni Ghost Tour of Gettysburg
- J. November 21 – Alumni New York City trip

**V. Closing**

A. Campus concerns

None at this time.

B. Call meeting to close

Rachel Smith adjourned the meeting at 5:58 p.m.

Minutes submitted by: Susan Lyddy